



Republic of the Philippines  
**Department of Education**  
**Schools Division of Benguet**

DepEd-Benguet Division

JUN 09 2025  
**RELEASED**

June 3, 2025

**DIVISION MEMORANDUM**

No. 243, s. 2025

**PARTICIPATION OF BENGUET DIVISION IN THE 2025 REGION CAR BRIGADA  
 ESKWELA AND OPLAN BALIK ESKWELA KICK-OFF CEREMONIES**

**TO:** Chief Education Supervisors, CID, and SGOD  
 Public Schools District Supervisors, Coordinating Principals  
 Public Elementary and Secondary School Heads  
 School Stakeholders and All Others Concerned

1. In line with the regional directive from the Department of Education – Cordillera Administrative Region (DepEd-CAR), the 2025 Regional Brigada Eskwela and Oplan Balik Eskwela Kick-off Ceremonies will be held on **June 9, 2025 (Monday) at Mogao Integrated School, Mankayan District, Benguet**. This year's theme, "Brigada Eskwela: Sama-Sama para sa Bayang Bumabasa," emphasizes the joint commitment of all stakeholders to strengthen community partnerships in preparing schools for the new academic year.

2. The Schools Division of Benguet, as the host division, is expected to ensure full participation and support in the success of the said regional activity. The following are hereby directed to participate:

<b>Name</b>	<b>Office/Designation</b>
Samuel T. Egsaen Jr. EdD, CESO VI	ASDS
Lucio B. Alawas	SGOD Chief
Cesar B. Luma-ang	SGOD EPS
Mahal M. Rifani	AO V
Florabel E. Buclay	Budget Officer
Francis F. Peckley	EPS
Macarthy B. Malanes	EPS
Lorna M. Yaco	EPS-II
Arvin M. Doman	SEPS-SMN
Stephen B. Bulalin	SEPS-P&R
Nerissa I. Barbosa	PDO II
Genar Tony	AA VI
Vergelio Soriano	AA I
Roger T. Acosta	AA I
Jefferson B. Killase	AA I
Rogel Estigoy	AA I
Darcy Pol-oc	AA I
Francis C. Buclay	AA IV

3. Various working committees have been created to ensure the event's organized conduct. Select personnel will also serve as an advanced workforce to proceed to the venue on June 4-8, 2025, for pre-event setup and coordination.



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Annex 1 of this memorandum provides details of the committee assignments, roles and responsibilities, and the list of advanced workforces.

4. Expenses incurred shall be charged against available local MOOE, subject to the usual government accounting and auditing procedures.

In recognition of their rendered services during weekends or beyond regular working hours, Compensatory Overtime Credits (COC) shall be granted to eligible non-teaching personnel under applicable Civil Service Commission (CSC) rules and DepEd guidelines. Service Credits shall be granted to teacher-participants as provided under DepEd Order No. 53, s. 2003 and related issuances.

5. This activity is a vital platform to demonstrate Benguet Division's support for regional initiatives, highlight best practices in school-community partnerships, and advocate for learner-centered, inclusive education. Full support and cooperation of all concerned are hereby enjoined.

7. Immediate compliance with and disseminating this memorandum to all concerned is directed. This Memorandum shall also serve as the official travel document.

Digitally signed by ESTELA P.  
LEON-CARIÑO EdD, CESO III  
Date: 2025.06.09 09:13:25  
+08'00'

**ESTELA P. LEON-CARIÑO EdD, CESO III**  
Director IV/Regional Director and  
Concurrent Officer-In-Charge  
Office of the Schools Division Superintendent

*sgod/smn/amd*



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Annex 1 (DM No. 243)

**WORKING COMMITTEES FOR THE 2025 REGION CAR BRIGADA ESKWELA  
 AND OPLAN BALIK ESKWELA KICK-OFF CEREMONIES**

COMMITTEE	PERSONS RESPONSIBLE	TERMS OF REFERENCE
Management/Operating Committee	<b>Chairperson:</b> Marylin A. Tolbe Rommel B. Lipas  <b>Co-Chair:</b> Myra L. Banguilan Andrea B. Dante Coordinators  <b>Members:</b> Shalimar B. Omaney and PTA Officers	Oversee the Operational System
<b>Advance Workforce</b>		
	Arvin M. Doman Allan M. Doman Mark Tuacan Daryl Salupen Tristan Malafu	Lemuel Totanes Louie Bugtong Tito Suniega Rommel B. Lipas Mogao IS Teaching and Non-Teaching Personnel
Registration/Attendance Committee	<b>Chairperson:</b> Lomiba F. Sakiwat <b>Members:</b> Froilyn B. Cadingla	Prepares Registration Sheets; Secure the number of participants attending the event; Prepare and distribute CA
Program and Invitation Committee	<b>Chairperson:</b> Myra L. Banguilan <b>Members:</b> Andrea B. Dante	Review all relevant material before the BE Program; prepare program Activities; Design of tarpaulin, serving invites
Budget, Finance & Procurement	<b>Chairperson:</b> Edrin Del-isen Lourdes L. Dominguez <b>Members:</b> Junia K. Dangpayan	Prepare and process procurement documents/WFP before BE
Senior High School Building Carpentry (Flooring and Ceiling)	<b>Chairperson:</b> Lily S. Ngaseo Flora M. Posayen <b>Members:</b> Delia M. Bandao James Galwak	Prepares designs and facilitates construction
Fixing of the New Building Back Terrace and plastering of the front of the new building	<b>Chairperson:</b> Myra L. Banguilan Andrea B. Dante <b>Members:</b> Jan Irvin D. Kis-ing Jonathan C. Lagan Johny Alvester PTA	Facilitate the construction and advocacy project to address the safety and security of learners
Installation of Grade 10 and 11 Board	<b>Chairperson:</b> Flora M. Posayen Junia K. Dangpayan	Facilitate and monitor the installation progress and verify the blackboard is installed correctly before



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	<p><b>Members:</b>          Mr. Jose Soriano          PTA</p>	staining/painting.
Tree planting	<p><b>Chairperson:</b>          Froilyn Cadingla          Junia K. Dangpayan  <b>Members:</b>          Lyline A. Flores          Edwin S. Ayangdan          Frechette C. Sestet          SSLG          DENR</p>	Development, maintenance, water management, care, and green waste recycling
Drainage/ Water Canal (Elementary Building)	<p><b>Chairperson:</b>          Mila N. Pacada  <b>Members:</b>          Domdon B. Paydo-en          Feler A. Domyong          Caroline C. Ferrer          Ruby Grace S. Flores          PTA</p>	Responsible for fixing the drainage and water canal.
Fixing the Water Canal and Ground Clearing	<p><b>Chairperson:</b>          Andrea B. Dante          Myra L. Banguilan  <b>Members:</b>          John B. Pacio          Florante S. Pedro          Clariza K. Tad-o          c/o PNP and BFP</p>	To oversee the proper construction or maintenance of water canals to support drainage and prevent flooding.
Repainting and Repairing of damaged chairs, desk, classroom boards and tables.	<p><b>Chairperson:</b>          Marian B. Diegp          Junia K. Dangpayan  <b>Members:</b>          Elena S. Balong-angey          Sharon B. Angupa          PTA/BLGU</p>	To consider various types of repairs and repainting damaged chairs, desks, and tables.
Stock Room Roofing	<p><b>Chairperson</b>          Angelyn B. Marzo          Froilyn B. Cadingla  <b>Member</b>          Luis D. Igueldo          Shalimar Omaney          Marvin Monchiging</p>	Oversee and fix the stock room roofing
Beautification (repainting and landscaping of flower boxes)	<p><b>Chairperson:</b>          Lourdes L. Dominguez          Marian B. Diego  <b>Members:</b>          Karen B. Tegan          Nathalie P. Lagan          Jovelyn C. Cayapa          Magnolia D. Mitas          Kgwil. Clifford D. Mitas          SK Chairman Jefferson Ngaseo &amp;</p>	Responsible in the beautification and repainting of Phase I Riprap in front of HE Room and landscaping.



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	BALILI SANGGUNIANG KABATAAN	
Fixing of Water Source	<b>Chairperson:</b> Mila N. Pacada <b>Members:</b> Kwgd. Tito B. Talban Mr. Ben Mangudi	Responsible in fixing the water source.
Installation School Signages	<b>Chairperson:</b> Lomiba F. Sakiwat <b>Members:</b> Rachel S. Perfas Shelvy Bekesan SSLG	Responsible in overseeing in the installation of school signages
Fencing	<b>Chairperson:</b> Ana B. Posayen <b>Members:</b> Kwgd. Camilo B. Ngaseo Noreen T. Espenocilla Juliet P. Daganos Manuel O-oc PTA	Responsible for fencing, fixing demarcation along the perimeters of the school
Stage Construction	<b>Chairperson</b> Victoria T. Mitas Ana B. Posayen Hon. Gerry Bestoca <b>Members</b> BLGU- Kwgd. Gerry D. Bestoca Moresto P. Angtao Danio P. Camodag Alicia A. Anasan	Provide overall leadership and directions to stage construction committee and ensure projects aligns with safety regulations and design standards.
Clean and Green, Grass Weeding and Pruning of Trees	<b>Chairperson:</b> Angelyn B. Marzo <b>Members:</b> Loradel B. Lumido Vivian K. Guzman Carolyn P. Tufay Kwgd. Ramon T. Ganga-ey SSLG officers	Oversee and assign persons in the cleaning the school grounds and perimeter.
Gulayan sa Paaralan	<b>Chairperson:</b> Jessa G. Bognalen Flora Posayen <b>Members:</b> Jovelyn O. Bungag Johnny M. Anno Jennifer L. Bulsao PTA	Responsible for landscaping and beautification of the school grounds in preparation for in-person classes
Garbage Pit and MRF	<b>Chairperson:</b> Myra L. Banguilan Andrea B. Dante <b>Members</b> Carl Alvester	Appropriation of secured garbage areas and green waste recycling
Electrical Wirings	<b>Chairperson</b> Angelyn B. Marzo <b>Members</b> Kwgd. Jovencio Lanso-an	Wire checking and installation



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	Lily S. Ngaseo BENECO	
Cleaning and Organizing the stock room at the back of the Grade 5 Room	<b>Chairperson</b> Junia K. Dangpayan <b>Members</b> Johny Alvester Cid Jarreth Alvester	Responsible for the cleaning and organizing of the materials.
Transportation	<b>Chairperson:</b> Rommell B. Lipas <b>Members:</b> Shalimar B. Omaney	Responsible for transportation arrangements, ensuring the smooth movement of people and goods
Food	<b>Chairperson:</b> Flora M. Posayen <b>Members:</b> Kgwd. Mario O-oc Narciso Posayen Nora P. Mangudi Flordeliza B. Nabulay	Meal preparation services, meal plan considering dietary restrictions
Security/Traffic	<b>Chairperson:</b> Hon. Jerry Balong-angey-Brgy. Captain <b>Members:</b> PNP Barangay Tanods	A combination of measures to preserve traffic capacity and instill security, safety, and reliability of the overall activity
Health Screening and PhilHealth registration and Konsulta enrollment of parents and learners	<b>Chairperson:</b> Marceline Vicente Arlene Tulawan <b>Members:</b> BARANGAY HEALTH WORKERS, School Nurses, RHU	Management and sorting of personnel according to assessment and rapidly identify injured, and ensure timely, appropriate treatment
BULLYING and PARENTING	Youth Formation MSWD PNP	Strengthen the implementation of school-based anti-bullying policies and reporting mechanisms.